

STUDENT FINANCIAL SERVICES OFFICE

LOAN REQUEST FORM

2016-2017



Last Name	First Name	Middle	Maiden
MTC ID		Phone Number (include area code)	
Drivers License (Include State and Number)		MTC Assigned Email Address	

Points to Remember:

Federal regulations require Direct Loan recipients to:

- > Be enrolled in a minimum of six hours at the time of disbursement
- > Be admitted to a Certificate or Degree Seeking Program
- > Have completed the FAFSA and submitted any additional documentation that has been requested
- > Maintain Satisfactory Academic Progress
- > Complete Entrance Counseling Requirements for first time MTC borrowers at www.studentloans.gov
**If this was completed at a prior institution, you may submit proof to our office for clearance.*
- > Complete a Master Promissory Note (MPN) for first time Direct Loan Borrowers at www.studentloans.gov

Please check the appropriate box(es):

- New Loan Decline Loan Increase Loan Decrease Loan Change Loan Period

In order for your loan to be processed, you must enter a dollar amount.

Total Requested Loan Amount \$_____ (Amount listed here is the total amount of loan funds you wish to receive for the academic year.) All amounts will be disbursed in at least two equal payments.

Loan Period	Deadline
<input type="checkbox"/> Fall Only (August – December)	12/1
<input type="checkbox"/> Fall and Spring (August – May)	12/1
<input type="checkbox"/> Fall, Spring and Summer (August-August) <i>*Disbursed in 3 equal payments</i>	12/1
<input type="checkbox"/> Spring Only (January – May)	4/17
<input type="checkbox"/> Spring and Summer (January – August)	4/17
<input type="checkbox"/> Summer Only (May – August)	7/5

- If I am not eligible for the total amount in a subsidized loan, I will accept a combination of subsidized and unsubsidized loans to equal the total amount requested.

Student Signature

Date