STATE OF S.C. PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurement by reference.

MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE. ☐ SEE ATTACHED SPECIFICATIONS.

VENDOR: MTC Authorized Signature

DESCRIPTION: MTC Pocket Folders 2014 (3 folders) AGENCY: Midlands Technical College

AGENCY CONTACT: Ann Poulos PHONE NUMBER: (803) 691-3682

QUANTITY (per issue): 30,000* ISSUES (per year): 1 FLAT SIZE: 19.5" x 16" FOLDED SIZE: 9" x 12"

PAGES: 4 ☐ PLUS COVER ☒ SELF COVER ☐ OTHER: 

STOCK: Text: 100# Accent Opaque Smooth Cover Other: 

INK: Text - ☐ 1 Color ☐ 2 Color ☐ 3 Color ☐ 4 Color Process 
 ☐ 5 Color ☐ 6 Color ☐ Other: ☐ Bleeds (No. ) 

Covers 1 & 4 - (Front & Back) 
 ☐ 1 Color ☐ 2 Color ☐ 3 Color ☐ 4 Color Process 
 ☐ 5 Color ☐ 6 Color ☐ Other: ☐ Bleeds (No. ) 

Covers 2 & 3 - (Inside front & Inside back) 
 ☐ 1 Color ☐ 2 Color ☐ 3 Color ☐ 4 Color Process 
 ☐ 5 Color ☐ 6 Color ☐ Other: ☐ Bleeds (No. ) 

MECHANICAL: Composition and Layout provided by - ☐ Printer ☒ Agency ☐ Camera Ready ☐ Negatives Furnished 
 ☐ Other: 

MEDIA: Electronic Transmission - ☐ Modem ☐ E-mail ☐ Other: 

Media Format - ☐ IBM Comp. ☒ Macintosh Other: ☐ File Copied to Media ☐ File Printed to Media 

Media Type- ☐ 3.5" Floppy ☐ 44/88/200/270 Syquest ☐ EZ 135 Syquest ☐ 3.5" Magneto Optical 
 ☐ 5.25" Magneto Optical ☐ 5.25" Compact Disk ☐ Iomega ZIP ☐ Iomega Jazz ☐ Other: 

Layout Program - ☐ Quark Express (Vers. # ) ☐ PageMaker (Vers. # ) ☐ Other: 

Graphics Program - ☐ Illustrator (Vers. # ) ☐ Freehand (Vers. # ) ☐ PhotoShop (Vers. # ) ☐ Other: 

Typefaces provided by - ☐ Vendor ☐ Agency ☒ Typeface Brand: Fonts used: 

Color Separating by - ☐ Vendor ☒ Agency Color Trapping by - ☐ Vendor ☐ Agency 

PRINTER: ☒ PostScript ☐ PCL ☐ Other: 

Imaging Resolution Required - ☐ 600 dpi ☐ 1200 dpi ☒ 2400 dpi ☐ Other: 

B&W SCANS: Line Screen Required: Scan Resolution Required: Size: (No. ) Size: (No. ) 

FOUR-COLOR SCANS/ Line Screen Required: Scan Resolution Required: 

SEPARATIONS: 

Provided by: ☐ Printer ☐ Agency ☐ Min. size(No. ) ☐ ½ Page (No. ) ☐ Full Page (No. ) 

Type of proof: ☒ Match Print ☐ Dye Sublimation ☐ Other: live digital 

PROOFS: ☐ Laser (Sets ) ☐ Page (Sets ) ☐ Blueine (Sets ) ☐ Other: 

FOLDING: ☒ Yes ☐ No ☐ Type half SPECIAL APPLICATIONS: ☐ Die Cut ☒ Scoring ☐ Perforations (No ) 

BINDING: ☐ Saddle Stitch ☐ Perfect Bind ☐ Side Staple ☐ 3 Hole Drill ☐ Collated 
 ☐ Plastic Bind (Color ) ☐ Wire Bind ☐ Other: 

PACKAGING: ☐ Boxed per box ☐ Wrapped per pkg. ☐ Shrink Wrapped per pkg. 

COPY READY DATE: November 28, 2014 DELIVERY DATE REQUIRED: December 12, 2014 

☑ Inside Delivery MTC NE, Airport & Harbison Campuses, sample to Chernoff Newman (Charleston) 

☑ ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT
# COST SCHEDULE
Printing Specifications

<table>
<thead>
<tr>
<th>Total Cost For Job/Issue</th>
<th>$ ____________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delivery Date ____________</td>
<td></td>
</tr>
<tr>
<td>Vendor ___________________</td>
<td>Authorized Signature ___________________</td>
</tr>
</tbody>
</table>

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

- [ ] Cost per 5000 for additional quantities at pressrun $ ____________
- [ ] Cost per 5000 for less quantities at pressrun $ - 
- [ ] Cost per reprint in lots of 5000 within one year of award $ ____________

Cost per signature to:
- [ ] Add 2 page signature $ ____________
- [ ] Delete 2 page signature $ ____________
- [ ] Add 4 page signature $ ____________
- [ ] Delete 4 page signature $ ____________
- [ ] Add 8 page signature $ ____________
- [ ] Delete 8 page signature $ ____________
- [ ] Add 16 page signature $ ____________
- [ ] Delete 16 page signature $ ____________

- [ ] Cost per page for negative and re-stripping $ ____________

Cost for customer alteration:
- Laser Proof $ ____________
- Page/Blueline (per line) $ ____________

- [ ] Cost per B&W Scan:
  - Minimum $ ____________
  - Half Page $ ____________
  - Full Page $ ____________

- [ ] Cost per duotone:
  - Minimum $ ____________
  - Half Page $ ____________
  - Full-Page $ ____________

- [ ] Cost per color separation:
  - Minimum $ ____________
  - Half-Page $ ____________
  - Full-Page $ ____________

### Additional Information:

1. *Total folders - 30,000 (10,000 each of 3 different designs)*
   - folder 1 (4/1 PMS plus flood full bleed satin aqueous coating) - see specs on attached pg.
   - folder 2 (4/4 plus flood full bleed satin aqueous coating) - see specs on attached pg.
   - folder 3 (4/4 plus flood full bleed satin aqueous coating) - see specs on attached pg.
2. **Vendor must supply MTC Marketing Communication Office with 2 or 3 comparable samples for approval if requested**
3. **Absolutely no substitutions on paper stock per SC regulations. Agency may ask for documentation.**
4. **All components of the job must be done in-house**
5. **Press check required for designer**
6. **Please add cost for +/- 5000 of each (Version 1, 2 & 3)**
7. **No overages or under runs**
8. **Quality is critical - folder is full coverage full bleed on both sides - absolutely no streaking or offset**
9. **Finishing is critical - stock must be printed, scored, die-cut and folded so that edges do not crack. Please verify grain direction of stock before printing so as to ensure that it does not crack**
10. **Vendor must be able to transmit and receive files digitally in case of alterations**
11. **Job must be run on a 6-color press and satin coated in-line...**
12. **Printer must be within a 150 mile radius of MTC Airport Campus so that the agency is able to work directly with the printer**
13. **Quote must include packaging, shipping & delivery**
14. **Please refer any design questions to Elizabeth Rogers at 843.972.1170.**
POCKET FOLDER

MIDLANDS TECHNICAL COLLEGE / VERSION 1

Quantity: **10,000 +/- 1000**

Finished size: 9” x 12” with 4” pockets and business card slit (right pocket)

Flat size: 19.5” x 16”

4/1 (CMYK / PMS 129 @ 92% density) with bleeds

Paper: 100# Accent Opaque White Smooth Cover

Coating: Satin Aqueous
POCKET FOLDER

MIDLANDS TECHNICAL COLLEGE / VERSION 2

Quantity: 10,000 +/- 1000

Finished size: 9” x 12” with 4” pockets and business card slit (right pocket)

Flat size: 19.5” x 16”

4/4 (CMYK) with bleeds

Paper: 100# Accent Opaque White Smooth Cover

Coating: Satin Aqueous

MIDLANDS TECHNICAL COLLEGE / VERSION 3

Quantity: 10,000 +/- 1000

Finished size: 9” x 12” with 4” pockets and business card slit (right pocket)

Flat size: 19.5” x 16”

4/4 (CMYK) with bleeds

Paper: 100# Accent Opaque White Smooth Cover

Coating: Satin Aqueous