



**Request for Quote
Amendment 1**

Solicitation Number: MTC-RFQ-0845
 Date Issued: 1/16/2015
 Procurement Officer: Janice Bradford
 Phone: (803) 822-3212
 E-Mail Address: bradfordj@midlandstech.edu
 URL: www.midlandstech.edu/procurement

DESCRIPTION: **Microsoft Surface Pro 3 and Accessories**

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **January 20, 2015 at 11:00 A.M. EDST**

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original in Hardcopy

QUESTIONS MUST BE RECEIVED BY: 3:00 P.M. EDST on January 14, 2015

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:	PHYSICAL ADDRESS:
Midlands Technical College Procurement Office P.O. Box 2408 Columbia, SC 29202	Midlands Technical College Reed Hall – Room 119 1260 Lexington Drive West Columbia, SC 29170
CONFERENCE TYPE: DATE & TIME:	LOCATION:

AWARD & AMENDMENTS	Award will be posted at the Physical Address stated above. The award, this solicitation, and any amendments will be posted at the following web address: http://www.midlandstech.edu/procurement	
You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.		
NAME OF OFFEROR <small>(Full legal name of business submitting the offer)</small>	OFFEROR'S TYPE OF ENTITY: <small>(Check one)</small>	
AUTHORIZED SIGNATURE <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>	<input type="checkbox"/> Minority Business <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____	
TITLE <small>(Business title of person signing above)</small>		
PRINTED NAME <small>(Printed name of person signing above)</small>	DATE SIGNED	
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.		
STATE OF INCORPORATION <small>(If offeror is a corporation, identify the state of Incorporation.)</small>		
TAX PAYER IDENTIFICATION NO.	STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>	

AMENDMENTS TO SOLICITATION (JANUARY 2006) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments www.midlandstech.edu/procurement . (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

The original Request for Quote solicitation document **MTC-RFQ-0845-MICROSOFT SURFACE PRO 3 & ACCESSORIES**, dated January 8, 2015, is hereby amended to revise the originally published solicitation document.

This amendment is created to correct the Part/Item number of Item 2 on the Bid Schedule as followed:

Change from: Part/Item #: MRSF-048

Change to: Part/Item #: MRSF-072BLK

All bidders must provide/fill in the correct part number on the Part/Item # confirmation line provided on the Bid Schedule.