Midlands Technical College
Notice of Job Opening

POSITION: Adjunct Instructor - Biology

DEPARTMENT: Science

HOURS: Varies to accommodate business needs

LOCATION: Airport, Beltline and/or Northeast Campuses

DESCRIPTION OF POSITION: Maintains a high level of excellence in teaching by communicating and interacting effectively with students enrolled in courses within the program area. Prepares materials needed for course instruction and testing. Keeps student records and adheres to course schedules. Uses learning management systems to communicate with students, faculty and staff. Participates in the collection of student learning outcomes. Assists the biology coordinator with timely notification of any shortfalls in supplies or equipment needed for lab instruction. Conducts lectures and/or labs, discussions, and other teaching activities. Relates instruction and material to course objectives. Provides students with course syllabi and correlates grade assignment with skill and course competency. Submits grades, reports and records in a timely manner. Remains current in field. Develops professional knowledge and skills to improve proficiency in present position.

MINIMUM QUALIFICATIONS: Master’s degree in Biology with at least 18 graduate semester hours in Biology is required to teach lectures. Individuals with a B.S. in Biology may be considered for teaching biology labs.

PREFERRED QUALIFICATIONS: Two (2) years’ experience teaching lectures and laboratory courses in Biology in a college environment. Position requires excellent class management as well as oral and written communication skills.

HIRING RANGE: Contractual. Eligible MTC temporary employees will be offered health benefits through the State Health Plan, and an option to join the State Retirement System.

TO APPLY: Email or mail your resume, cover letter and unofficial transcript to:

Midlands Technical College
Attn: Pam McPherson
Science Department
PO Box 2408
Columbia, South Carolina 29202
mcphersonp@midlandstech.edu

DEADLINE: Open until filled.

AA/EOE/ADA

The Annual Security Report is available at

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE COLLEGE.

DATE OPEN: 12/2/2015 Temporary Position