

# STUDENT FINANCIAL SERVICES

## LOAN REQUEST FORM

### 2019-2020



Last Name	First Name	Middle	Maiden
MTC ID		Phone Number (include area code)	
Drivers License (Include State and Number)		MTC Assigned Email Address	

#### Points to Remember:

##### Federal regulations require Direct Loan recipients to:

- > Be enrolled in a minimum of six hours at the time of disbursement
- > Be admitted to a Certificate or Degree-Seeking Program
- > Have completed the FAFSA and submitted any additional documentation that has been requested
- > Maintain Satisfactory Academic Progress
- > Complete Entrance Counseling Requirements for first-time MTC borrowers at [www.studentloans.gov](http://www.studentloans.gov)  
*\*If this was completed at a prior institution, you may submit proof to our office for clearance.*
- > Complete a Master Promissory Note (MPN) for first-time Direct Loan Borrowers at [www.studentloans.gov](http://www.studentloans.gov)

#### Please check the appropriate box(es):

- ☐ New Loan   ☐ Decline Loan   ☐ Increase Loan   ☐ Decrease Loan   ☐ Change Loan Period

#### In order for your loan to be processed, you must enter a dollar amount.

Total Requested Loan Amount \$\_\_\_\_\_ (Amount listed here is the total amount of loan funds you wish to receive for the academic year.) All amounts will be disbursed in at least two equal payments.

#### Loan Period

#### Deadline

- |   |      |
|---|------|
| <input type="checkbox"/> Fall Only (August – December)  | 12/2 |
| <input type="checkbox"/> Fall and Spring (August – May)   | 12/2 |
| <input type="checkbox"/> Fall, Spring and Summer (August-August)<br><i>*Disbursed in 3 equal payments</i> | 12/2 |
| <input type="checkbox"/> Spring Only (January – May)  | 4/15 |
| <input type="checkbox"/> Spring and Summer (January – August)   | 4/15 |
| <input type="checkbox"/> Summer Only (May – August)   | 7/1  |
- ☐ If I am not eligible for the total amount in a subsidized loan, I will accept a combination of subsidized and unsubsidized loans to equal the total amount requested.

Student Signature

Date