

3 STEPS TO ENROLL AT MTC



STEP 1 APPLY AND COMPLETE THE ADMISSIONS PROCESS

- **Apply Online:** Submit an **application** at MIDLANDSTECH.EDU/admissions, or you may request a paper one.
- **Submit Records:** Submit any of the following that apply to you:
 - Official high school transcript (showing graduation and final GPA)*
 - GED record*
 - Official transcripts from all colleges attended*
 - Any SAT® or ACT® scores less than three years old.**Contact your previously attended educational institutions for information on ordering transcripts/records.*
- **Take a Placement Test, If Needed:** Some students will need to take the college's **placement test**. Other students **may qualify** to **exempt** all or part of the test. Examples of exemption criteria include qualifying SAT®/ACT® scores or high school GPA (for recent high school graduates), qualifying previous college credit, and/or certain advanced standing exams. After you apply to MTC, the Admissions Office will let you know what, if any, placement tests you need to take.

QUESTIONS | 803.822.6714

STEP 2 APPLY FOR FINANCIAL AID

Submit a **FAFSA** at studentaid.gov. The MTC school code is **003993**. This is the first step to be considered for most types of financial aid. For help completing the FAFSA, contact the Educational Opportunity Center at **803.822.3749**.

STEP 3 COMPLETE YOUR REGISTRATION

In-Person New Student Program **Orientation** is mandatory for all new and transfer students. Your in-person program orientation includes academic **advising** and assistance with **registration**. You can book your orientation session online through your MyMTC account. **QUESTIONS | 803.822.6755**

RESOURCES

Online MyMTC Student Accounts

After applying to MTC, the Admissions Office will send you information to log into two important student accounts: MyMTC (your student portal) and MyMTC email (your college email). The college will communicate with you through MyMTC and MyMTC email, so it is very important to access these accounts. **Questions: 803.738.8324, option 9**

Tuition and Fees

After you register for classes, pay any balance due by the payment deadline. Your balance can be viewed in your MyMTC account. It will include any financial aid awards. Payment will be required for the course(s) if you do not attend and do not officially withdraw. **Questions: 803.732.5200**

Buy Your Books

Textbooks and supplies are available through campus bookstores. Students with financial aid may have a bookstore allowance. **Locations: Airport and Beltline Campus Student Centers. Airport, 803.822.3577; Beltline, 803.790.7566**

Pick Up Your Parking Permit

To park on campus, you will need to register your vehicle, then pick up a student parking permit to display on your vehicle. Look for the vehicle registration link on **MyMTC**.

Get Your Student ID Made

Have your Student ID made through the Office of Student Life after tuition and fees are paid. Visit midlandstech.edu/studentlife or call **803.822.3650/803.738.7860** for instructions.