1. Complete and sign the form.

2. Return it to the Records Office on Beltline Campus in Wade Martin 103 or the Airport Campus in the Airport Student Center room 223.

3. A picture ID is required for processing your request. Faxed or mailed copies are not accepted.

Midlands Technical College

Change of Address

MTC ID Number _____

Name (as it appears on Records) _____

Home Telephone Number _____

☐ New Address: _____
Street P.O. Box City State Zip

Check the address you are changing: ☐ Billing ☐ Local ☐ Permanent

I hereby give permission for the Registrar's Office at Midlands Technical College to change my address as indicated above.

_____ _____
Signature Date

Rev. 9-30-08

RO USE ONLY:
Processed by: _____ Date: _____
(Initials)