



Health Careers AHS 119

Health Sciences Department

Fall Semester 2009

Catalog Course Description: This course provides information on various health careers to include job responsibility and personal and educational requirements as well as an overview of the health care system with its unique nomenclature and delivery of care.

Prerequisite(s): RDG 100

Credit Hours: 3.0

Departmental Website: <http://www.midlandstech.edu/healthsciences/>

Instructor: See Instructor Information sheet attached

Telephone:

FAX: 822-3417

Administrative Specialist: Bonnie Wood 822-3432

Program Coordinator: Dr. Richard Boan 822-3280 boanr@midlandstech.edu

Textbook(s): Introduction to the Health Professions. Stanfield 4th edition.
Student Success for Health Professionals. Olrech 1st edition

Course Objectives: On completion of this course, the student should be able to:

1. Discuss the evolution of medicine, health problems, and health care moving into the 21st century.
2. Describe how health care is financed
3. Describe the responsibilities and work of the various health care professions discussed.
4. Compare and contrast the following factors among the health care professions discussed: educational requirements, employment trends, opportunities for advancement, salary potential and career ladders.
5. Define licensing, certification, and registration for each profession.
6. Utilize the strategies presented in class for student success.

Course Outcomes and Competencies:

Course Outcome 1: Students will demonstrate overall knowledge of the health careers presented in the class.

Course Competency: Students will demonstrate understanding of the major tasks that are performed of that profession.

Performance Measurement Instrument and Success Criteria: The student will obtain a passing grade of 75% on the departmental final exam.

Course Outcome 2: The student will demonstrate overall knowledge of strategies for student success.

Course Competency: The student will be able to apply strategies for student success to course work.

Performance Measurement Instrument and Success Criteria: The student will obtain a passing grade of 75% on the departmental "Student Success Criteria Test".

Course Attendance:

On campus classes

The quality of your learning experience in this class is determined in large by your active participation in the learning process. Therefore, it is important that you make every effort to attend every class. Students are expected to attend all classes and are responsible for class work, homework, lecture notes, reading assignments, etc., whether or not you are present.

There is no such thing as an “excused absence”. On certain occasions, circumstances may arise, such as illness, personal issues or transportation problems that prevent you from attending class. In light of that, the maximum number of absences (no matter what the reason is –such as illness, out of town, etc.) allowed is twice the number of meeting times per week.

Internet Courses:

Students are required to sign into the course at least once per week. Failure to do so will result in student being withdrawn from the course. In addition, students may not miss scheduled test without prior approval of the instructor.

Withdrawal: Should the maximum allowable absences be exceeded prior to midterm, a “W” will be submitted to the registrar to be recorded on the student’s transcript. Should the maximum allowable absences be exceeded after midterm, a “W” will be submitted to the registrar if the student was passing the course at the time of withdrawal OR a “WF” will be submitted if the student was failing the course at the time of withdrawal.

Additional items to consider:

- A. Incompletes are awarded only under extenuating circumstances, such as hospitalization, and require the permission of the instructor. All requests must be properly documented. Normally, the course work must be completed not later than the end of the following term.
- B. The instructor is not required to permit makeup work after the fact and may assign a grade of “0”. Submitting makeup work for grades may be permitted at the discretion of the instructor provided you make arrangements with your instructor **prior to the due date** of the assignment in question.
- C. You are responsible for making sure all work reaches the instructor. All assignments should be submitted directly to the instructor; if assignments are submitted in any other way, they must be clearly labeled with the instructor’s name.

Course Requirements: Course will require students to complete assigned test, a term paper, and a departmental final exam. Other assignments as indicated in Instructor’s Information sheet attached.

Course Grading:

The final grade will be determined as follows:

| | |
|-----|--------------------------------------|
| 60% | Test, Quizzes, and other assignments |
| 10% | Report (see rubric) |
| 30% | Final Exam |

Classroom Rules/Other:

Mastering the content of this course requires regular attendance in class, consistent study of text material and class notes, and preparation of homework assignments. Students are expected to BE PREPARED FOR and PARTICIPATE in every class meeting. Students are expected to have all assignments completed by the due date.

You are in college. You will be treated and respected as an adult. It is a violation of the MTC Student Code to interfere with the learning process in the classroom. Courteous, attentive behavior is expected at all times. Disruptive behavior in any form will not be tolerated. Students engaged in such behavior will be dismissed from class and subject to disciplinary procedures.

It is expected that all beepers and cellular telephones will be turned off or “set” to the silent mode during class. You may not receive or place telephone calls during class.

No electronic devices will be (including, but not limited to I-pods, MP3 players, etc) will be permitted in class. Tape recorders may be permitted at the discretion of the instructor. A Laptop computer is allowed only if the student uses it to take notes during class.

Be on time! It is inconsiderate to your classmates and disruptive to the class to arrive late. Students are expected to be in their seats ready to start class at the beginning of the class. Leaving during class should only be in case of an emergency. If you know you must leave early, please let the instructor know ahead of time.

Prior to each class, the student should review the previously covered material of the last class period. Additionally, the next chapter should be reviewed, in depth, for complete understanding and class participation.

| | | | |
|-----------------------|--------|---|---------------------|
| Grading Scale: | 92-100 | A | Superior Work |
| | 84-91 | B | Good Work |
| | 75-83 | C | Average Work |
| | 0 – 74 | F | Unsatisfactory Work |

Course Topic Outline/Course Calendar with Assignments:

| UNITS | TOPIC | CHAPTER (S) |
|-------|--|---|
| 1 | Winning Strategies Sharpening Your Skills TEST | 1-3 * 4-7 * |
| 2 | APA Writing Style Formatting In paper References Citations Health Career Planning Writing Assignment #1 Due | 6 |
| 3 | Medicine Physician’s Assistant Dentistry Nursing Pharmacy Dietetics Optometry Communications Emergency Medical Services TEST Writing Assignment # 2 Due | 7 13 8 9 10 11 12 14 15 |
| 4 | Respiratory Care Physical Therapy Occupational Therapy Other Therapies Social Work Psychology Imaging Modalities TEST Writing Assignment #3 Due | 19 20 21 23 17 18 16 |
| 5 | Misc Technologists and Technicians Clinical Laboratory Technology Health Information Personnel Health Service Administration Federal and State Health Regulators Health Education Veterinary Medicine Other Professions TEST Final paper | 22 24 25 26 27 28 29 30 |
| 6 | Game On | 8-9 * |

- *Student Success for Health Professionals Made Incredibly Easy* by Nancy Olrech

Writing Assignment # 1: Title Page and abstract

Writing Assignment # 2 Paragraph format with in-text citation

Writing Assignment # 3 References

Final paper with corrections made

PLEASE NOTE: Should change become necessary, the instructor reserves the right to adjust the requirements, pace, or scheduling of this course. Any change will be announced in class before it becomes effective.

Rubric for APA Style Writing Assignments

| Assignment | 1 st draft | Final Paper |
|---|---------------------------------------|-------------|
| Title page 1. Manuscript page # 1 2. Running Head 3. Title 4. Author 5. Affiliation | 1 1 1 1 1 | 5 |
| Abstract 1. Manuscript page # 2 2. Abstract (centered at top of page) 3. Double spaced 4. Block format 5. 100-120 words 6. Separate page | 1 10 1 1 1 1 | 15 |
| Body 1. Manuscript page # starting with 3 2. Title (centered at top of page) 3. 5 paragraphs (including introduction and conclusion) 4. Each paragraph 3-5 sentences 5. Strong topic sentence with supporting details in each paragraph 6. In-text citations for all references 7. Separate page 8. Written in 3 rd person | 1 1 5 5 25 9 1 1 | 48 |
| Reference Page 1. Manuscript page # 2. References (centered at top of page) 3. Alphabetical order 4. Hanging indentation 5. Proper APA format 6. All references cited in paper 7. Separate page | 1 1 1 1 15 3 1 | 23 |
| Final product 1. On time 2. As a complete paper 3. All corrections made | 3 3 3 | 9 |
| Final paper grade | 100 | 100 |

Please read the college policy on plagiarism.

Student Learning Objectives

Student Success for Health Professionals Made Incredibly Easy by Nancy Olrech

Chapter 1 On completion of this chapter, you should be able to:

1. List your reasons for wanting to continue your education
2. Address some of the obstacles that inhibit your success as a student
3. Know the importance of goals
4. Differentiate between short-term and long-term goals
5. Set goals for yourself
6. Make a list of things to accomplish during your first week of class
7. Know how to become familiar with your campus resources
8. Know what to expect from your course

Chapter 2 On completion of this chapter, you should be able to:

1. Know why it's important to be there
2. Position yourself to win
3. Network to get ahead
4. Make a good impression
5. Get organized

Chapter 3 On completion of this chapter, you should be able to:

1. Know what a typical syllabus contains
2. Organize important class dates on a calendar
3. Recognize the symptoms of procrastination
4. Recognize positive character traits

Chapter 4 On completion of this chapter, you should be able to

1. Describe the brain's role in learning
2. Recognize your learning style
3. Develop a strategy for reading actively
4. Create a note-taking outline
5. Take effective notes in class
6. Maximize your learning in the classroom
7. Know the benefits of the internet and email
8. Identify and describe several different types of electronic media
9. Determine the difference between reliable and unreliable Web sites
10. Conduct several internet searches

Chapter 5 On completion of this chapter, you should be able to

1. Use active listening techniques in the classroom
2. Adjust to different lecture styles
3. Ask effective questions during class
4. Discuss how participating in group discussions relates to speaking up in class
5. Know why it's important for health care professionals to have good writing skills
6. Create a schedule for completing a formal writing assignment
7. Explain how critical thinking applies to a health care setting
8. Describe Benjamin Bloom's six levels of cognitive thinking

Chapter 6 On completion of this chapter, you should be able to

1. Select and prepare a study space
2. Improve your concentration
3. Learn ways to improve your memorization skills
4. Explore different study strategies
5. Improve your efficiency as you study
6. Grasp how, when, and where to network
7. Take advantage of free study resources

Chapter 7 On completion of this chapter, you should be able to”

1. Take care of your mind and body to reduce the amount of stress you feel
2. Review the physical and mental signs of stress
3. List common characteristic of anxious students
4. Fight test anxiety
5. Prepare and study for tests
6. Use different strategies to do well on objective, subjective and other tests

Chapter 8 On completion of this chapter, you should be able to:

1. Develop a plan to beat anxiety and stress
2. Meet the standards of professionalism
3. Preserve patient confidentiality
4. Protect patient rights and safety
5. Learn how to work in a culturally diverse environment
6. Create a high standard of personal conduct
7. Plan ahead for your clinical rotation

Chapter 9 On completion of this chapter, you should be able to:

1. Begin to see your dreams becoming reality
2. Make positive choices every day
3. Recognize the obstacles you've overcome
4. Take pride in the goals you've met
5. Explain how to carry your new skills and knowledge into the future

Student Learning Objectives Stanfield 4th edition

Chapter 1 Students are not responsible for this chapter:

Chapter 2 Students are not responsible for this chapter:

Chapter 3 Students are not responsible for this chapter:

Chapter 4 Students are not responsible for this chapter:

Chapter 5 Students are not responsible for this chapter:

Chapter 6 On completion of this chapter, you should be able to:

1. Obtain all facts pertinent to careers in health services.
2. Recognize the specialized knowledge and skills necessary for a given

Chapters 7-30 On completion of these chapters, you should be able to:

1. Describe the responsibilities and work of each profession.
2. Classify the types of specialties in each profession.
3. Discuss the environment in which the work takes place.
4. Identify any adjunct personnel who assist in the professionals with their work.
5. Compare and contrast the following factors among the professions: educational requirements, employment trends, opportunities for advancement, salary potential, and career ladders.
6. Describe the differences in licensing, certification, and registration for careers of interest.
7. Identify the professionals who do similar tasks or have similar responsibilities.
8. Discuss the advantages of the national organizations to which professionals belong.

Students are expected to read the student handbook and abide by its policies. Copies of the handbook may be obtained at various locations on campus and is located on the web:
<http://www.midlandstech.edu/planner/>

Academic Dishonesty: The Student Code addresses what constitutes academic dishonesty. All forms of dishonesty including, but not limited to, cheating on tests, plagiarism, collusion and falsification, will call for discipline.

CHEATING ON TESTS includes:

Copying from another student's paper.

Using materials during a test not authorized by the person giving the test.

Collaborating with any other person during a test without permission.

Knowingly obtaining, using, buying, selling, transporting, or soliciting in whole or part the contents of any un-administered test.

Bribing any other person to obtain information about tests.

Substituting for another student, or permitting another student to substitute for one-self.

PLAGIARISM is the appropriation of any other person's work and unacknowledged incorporation of that work in one's own work offered for credit.

Campus Emergency Protocol: Students and employees are asked to report safety concerns or suspicious activities to Campus Security at 7199 (on campus) or 738-7199 (cell phone or off campus). In the event of an emergency, employees and/or students should immediately call Campus Security or local 911. If an emergency occurs, the college will use a variety of methods to communicate additional information and instructions including the MTC Information Centers, campus loud speakers, MTC Alerts! (http://www.midlandstech.edu/Phone_Alert.htm), voice mail, email, college Intranet, and the MTC website homepage.

Inclement Weather Policy: In the event weather conditions or other emergencies cause the closing or a delayed start of Midlands Technical College, announcements will be made over local radio and TV stations, on the MTC Web site, and on the college's information line (803-738-8234). Notices will be sent to students via Campus Cruiser Mail when applicable. Separate announcements may be made for day and evening classes as weather conditions change during the day.

If the college closing or reopening means that there is at least 30 minutes of a class remaining, plan to attend that class. For example, if the college opens at 10:00 a.m. in TTH, classes that normally meet at 8:00 a.m. will not meet, but classes beginning at 9:30 a.m. will meet. If the college closes at 8:00 p.m., 6:00 p.m. classes will meet for their regular time, but 7:35 p.m. classes will not meet since there are fewer than 30 minutes remaining in class.

Student E-Mail Accounts: All MTC students are assigned a college e-mail account upon admission to the college. This account is called "Campus Cruiser Mail." Campus Cruiser Mail is the primary mode by which the college communicates with students. Students are responsible for checking their college e-mail on a regular basis for important information and announcements about registration, financial aid, cancelled classes, emergency announcements and other notices. Students can use their college e-mail accounts to communicate with faculty, staff, fellow students, and others, in support of their educational pursuits. In addition to e-mail, students will also have access to maintaining personal calendars and "tasks lists" through their Campus Cruiser e-mail account.

Student Evaluation of Instruction: Students have the opportunity to evaluate this course. The confidential evaluation process is conducted through MTC Online using the individual student's username and password. Announcements will be made during the term concerning how and when to complete the online evaluation. Students are encouraged to participate in this process.

Students Requiring Special Accommodations: If special accommodations are needed for a student with a disability, the student should go to Counseling Services on Beltline or Airport Campus for assistance. Documentation regarding a specific disability is required in order for special arrangements to be made. Confidentiality of information received will be maintained.

